

Combined Authority Board Decision Summary

Agenda/Minutes: [Combined Authority Board 30 June 2021](#)

Meeting: Wednesday 30 June 2021

1.1 Announcements, Apologies for Absence and Declarations of Interest

Apologies for absence were received from Councillor L Herbert, substituted by Councillor M Smart, and J Thomas, Cambridgeshire and Peterborough Clinical Commissioning Group.

1.2 Minutes of the Combined Authority Board meeting on 2 June 2021

The minutes of the meeting on 2 June 2021 were approved as an accurate record, subject to two changes requested at the meeting.

1.3 Petitions

No petitions were received.

1.4 Public Questions

No public questions were received.

1.5 Forward Plan

The Combined Authority Forward Plan was noted.

1.6 Membership of the Combined Authority Committees

It was resolved to:

- a) Appoint the Members and substitute Members nominated by constituent councils to the Executive Committees, Overview & Scrutiny Committee and Audit & Governance Committee for the municipal year 2021/2022 (Appendix 1); and
- b) Note the named representative and substitute representative for each organisation as set out in the report.
- c) Note that Councillor Edna Murphy, Chair of Cambridgeshire and Peterborough Fire Authority, has been nominated as the Fire Authority's non-voting co-opted member of the Combined Authority Board for 2021/22 and Councillor Mohammed Jamil, Vice Chair of the Cambridgeshire and Peterborough Fire Authority, has been nominated as her substitute.

1.7 Appointment of the Chief Executive

It was resolved to:

- a) Note the progress made regarding the appointment to the position of the Combined Authority Chief Executive; and
- b) To receive and agree the recommendation made by the Members of the Employment Committee at the meeting on 16 June 2021 that the preferred candidate be appointed to the position of Chief Executive/Head of Paid Service for the Combined Authority with effect from a start date to be agreed by the preferred candidate and the Human Resources Manager.
- c) To note that the preferred candidate is subject to the Government's business appointment rules, and to therefore withhold their identity from publication until 14 July 2021 or such earlier time as the preferred candidate confirms that it may be made public.

1.8 Audit and Governance Committee Annual Report 2020/21

It was resolved to:

Note the Annual Report of the Chair of Audit and Governance Committee for 2020/21 (Appendix 1) and provide any feedback to the Committee.

Part 2 - Finance

2.1 Outturn Budget Monitoring Report 2020-21

It was resolved to:

- a) Note the outturn position of the 2020-21 financial year;
- b) Approve the carry forward of unspent revenue budgets as set out in paragraph 2.1;
- c) Approve the slippage in the capital programme as set out in paragraph 3.1;
- d) Note the revised 2021-22 budget and capital programme; and
- e) Note the 2021-22 budget amendments set out in paragraph 4.3.

Part 3 – Mayoral Decision

3.1 Local Highways Maintenance Capital Grant Allocation 2021-22

Having consulted the Combined Authority Board, the Mayor allocated grants totalling £27,695,000 to Cambridgeshire County Council (CCC) and Peterborough City Council (PCC) in line with the Department for Transport formula for determining each council's share as set out below:

Cambridgeshire County Council	£21,955,000
Peterborough City Council	£5,740,000
Total	£27,695,000

Part 4 – Combined Authority Decisions

4.1 East West Rail Consultation

It was resolved to:

Agree a Combined Authority response to the East West Rail consultation, subject to the modifications and amendments requested by the Board, and to seek a short extension to the consultation deadline to allow time for those changes to be made.

4.2 Bus Services

It was resolved to:

- a) Mandate officers to continue discussions on bus market reform with bus operators and other partners with the aim of progressing a franchising business case and developing a Bus Service Improvement Plan;
- b) Approve an increase of £100,000 in the bus reform budget to reflect the award of capacity funding by the Department for Transport; and
- c) Approve the creation of a £189,000 Covid Bus Service Support Grant budget and to authorise further grants received for this purpose to be included in this budget subject to such increases being reported to the Board in their regular budget update report.

4.3 Climate Change

It was resolved to:

- a) Agree the response to the Independent Commission on Climate initial recommendations as set out in Appendix 1; and
- b) Approve £50,000 from the allocated climate change budget for development of the Commission's final recommendations.

4.4 Market Towns Programme Investment Prospectus – Approval of Fifth Tranche of Recommended Projects and Change Request for Huntingdonshire Funding Timeline Extension

It was resolved to:

- a) Approve project proposals received under the Market Towns Programme and in response to town centre Covid-19 recovery from Fenland District Council to the sum of £1,071,021; and
- b) Approve the request received from Huntingdonshire District Council to extend the funding timeline to March 2023 for the remaining £802,150 allocated to the towns of Huntingdon and St Ives.

4.5 Authority to Spend for the Greater South East Energy Hub

It was resolved to:

- a) Note the BEIS grant funding of £1,372,289 for public sector decarbonisation program;
- b) Delegate authority to the Director of Business and Skills in consultation with Chief Finance Officer and Monitoring Officer, to recruit 6 fixed term contracted employees for the Greater South East Energy Hub (GSEEH);

- c) Delegate authority to the Director of Business and Skills, in consultation with the Chief Finance Officer and Monitoring Officer to enter into contracts with consultants for the purpose of the Public Sector Decarbonisation Skills Funding and COP26;
- d) Approve an increase in the core Energy Hub budget, CX0072 of £270k; and
- e) Give permission to the Greater South East Energy Hub to bid into the Sustainable Warmth Competition being run by BEIS.

4.6 Careers Hub

It was resolved to:

- a) Approve the acceptance of the section 31 Local Authority Act 1972 Act grant paid by the Careers and Enterprise Company Limited on behalf of the Department for Education to the CPCA. The grant is £172,100 for the academic year of 2021/22;
- b) Delegate to the Director of Business and Skills, in consultation with the Deputy Section 73 Officer and the Monitoring Officer, authority to pay the section 31 grant to Growth Co;
- c) Delegate authority to the Director of Business and Skills to vary the Contract between Cambridgeshire and Peterborough Business Growth Company (Growth Co) and Gateley Economic Growth Services Limited (“Gateleys”) to now include the provision by Gateleys of a Careers Hub Service; and
- d) Approve the TUPE transfer of one member of CPCA staff to Gareth Preece Consulting which is a sub-contractor of Gateleys, the consortium lead contracted to deliver Growth Works.

4.7 European Regional Development Funding (ERDF) Growth Coaching Grants – Partner Agreement

It was resolved to:

- a) Approve option 2 as set out in this report to have a direct Partner Agreement between the Combined Authority and YTKO (consortium member delivering the Growth Work Contract);
- b) Approve the draft Partner Agreement included as Appendix 1; and
- c) Delegate authority to the Director of Business & Skills, in conjunction with the Monitoring Officer to make the necessary changes to the existing Growth Works contract between the Cambridgeshire and Peterborough Business Growth Company (Growth Co) and Gateley Economic Growth Services (GEG) using a contracted change control process.

Part 5 - Housing and Communities Committee Recommendations

5.1 Implementation of the Revised Affordable Housing Programme

It was resolved to:

Approve the proposals for the Affordable Housing Programme being discussed with the Ministry for Housing, Communities and Local Government (MHCLG).

Part 6 - Skills Committee Recommendations

6.1 Adult Education Budget 2021/22 Funding Allocations and Policy Changes

It was resolved to:

- a) Approve the funding allocations for the 2021/22 academic year, from the devolved Adult Education Budget (AEB) to the providers, set out in Table A of the report to the Skills Committee on 14 June 2021;
- b) Grant authority to enter into contract for services, with Steadfast Training Ltd;
- c) Delegate authority to the Director of Business and Skills in consultation with Chief Finance Officer and Monitoring Officer, to enter into contract for services, with the providers set out in Table A, on behalf of the Combined Authority;
- d) Delegate authority to the Director of Business and Skills, in consultation with the Chief Finance Officer and Monitoring Officer to enter into Grant Funding Agreements, with the providers set out in Table A, on behalf of the Combined Authority;
- e) Delegate authority to the Director of Business and Skills, in consultation with the Chief Finance Officer and Monitoring Officer to procure, award and enter into contract, with recommended new providers, as required within the devolved Adult Education Budget (AEB) Grant for 2021/22, set out in the AEB Commissioning Guiding Principles; and
- f) Approve implementation of the funding policy changes and funding flexibilities for the 2021/22 academic year, as set out in the report to the Skills Committee on 14 June 2021.

6.2 Employment and Skills Strategy

It was resolved to:

Approve the proposed approach to the development of the Employment and Skills Strategy, including the approval to spend £25,000 from Skills Advisory Panel grant funding on the development of the strategy.

Part 7 - Business Board Recommendations

7.1 Manufacturing and Materials Research and Development Centre Project Change Request and Revised Business Plan

It was resolved to:

Note Mayoral Decision Notice 34-2021, Manufacturing and Materials Research and Development Centre Project Change Request and Revised Business Plan.

7.2 Community Renewal Fund and Levelling Up Fund Bid Selection Process

It was resolved to:

Note Mayoral Decision Notice 35-2021, Community Renewal Fund and Levelling Up Fund Bid Selection process.

7.3 Community Renewal Fund Final Submission Approval

It was resolved to:

Note Mayoral Decision Notice 037-2021, Community Renewal Fund Final Submission Approval.

7.4 Approval of Allocation of Recycled Growth Funding

It was resolved to:

Note Mayoral Decision Notice 036-2021 Approval of Allocation of £2 million Recycled Growth Funding.

7.5 Format of Business Board Meetings

The report recommendation was defeated.

7.6 Sector Strategies

It was resolved to:

- a) Approve adoption of the Advanced Materials and Manufacturing Sector Strategy;
- b) Approve adoption of the Life Sciences Sector Strategy; and
- c) Approve the proposed One Page Digital Strategy update, adopt that one-page strategy update as an addendum to the original strategy, and note that the whole Digital Sector Strategy will be refreshed and brought back to the Combined Authority Board.

7.7 Growth Works Management Review May 2021

It was resolved to:

- a) Note the appointment of Nitin Patel of the Business Board as a voting member of the Growth Works Investment Evaluation Panel;
- b) Note the appointment of Mike Herd of the Business Board and Councillor Lis Every of the Skills Committee to be members of the Programme Management Committee;

- c) Note the financial and non-financial performance of Growth Works and request any required changes to reporting going forward; and
- d) Note the appointment of Nigel Parkinson Non-Executive Director and Independent Chairperson of the Cambridgeshire and Peterborough Business Growth Company Limited (Growth Co) as a voting member of the Growth Works Investment Evaluation Panel.

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